

Guidelines for Nursery Admission: 2024-25

1. The Application Form for **Nursery** will be available in the school office from 15 January 2024 to 24 January 2024 between 9:30 am to 12:30 pm on **payment of Rs. 25/-**.

Issuing of Application Forms	Monday, 15 January 2024 to Wednesday 24 January 2024
Last date for submission of forms (No form will be accepted afterwards)	Thursday, 25 January 2024 till 12 noon.
Display of the first list (Shortlisted candidates on the basis of the points criteria)	Friday, 2 February 2024 at 04.00 pm
Draw of lots (If required)	Wednesday, 7 February 2024 at 10:00 am
Display of the second list of candidates. (Based on draw of lots)	Wednesday, 7 February 2024 at 04.00 pm
Verification of Documents (Parents are requested to come along with original documents and their wards)	Saturday, 10 February 2024 9:00 am to 12.00 noon
Display of the final list of selected candidates	Tuesday, 13 February 2024 at 04.00 pm
Payment of Fee	19 - 23 February 2024 (9:00 am to 12 noon)
(Duly filled form should be submitted in the school office from Monday to Friday (all working days) between 9:30 am to 12:30 pm)	

2. **Admission Parameters:**

Neighbourhood	50 Points
Sibling Studying in TSS	30 Points
Single Parent (widow/widower/divorcee)	20 points
TOTAL	100 Points

3. **Age Criteria for Nursery** : Age 3 – 4 years on 31st March 2024 (Born between 1st April 2020 to 31st March 2021, both days inclusive)
4. The parents are required to attach self-attested photocopies of the following documents with the application form:
 - i. **Birth Certificate** from Municipal Corporation record – (It must have **the name of the child and the parents** as submitted in the application form)
 - ii. **Current Residence Proof : (any one)**
 - a. Ration Card issued in the name of parents
 - b. Aadhaar Card /Voter I-Card /Passport of any of the parents
 - c. Electricity/Water/ MTNL Bill in the name of any of the parents
 - d. Any other document supported by government
5. **For Guardian (In case applicant not residing with parents) :**
 - a. Authority letter by the parent (s) or an affidavit of guardianship
 - b. Recent photograph of guardian
 - c. Proof of residence

6. **For Sibling** -Self-attested photocopy of ID-Card/ last fee slip of the sibling studying in this school.
7. **For Single Parent (widow/widower/divorcee)** - Legal Proof of custody of child/ death certificate in case of death of spouse.
8. It will be the responsibility of the parents to see that the application form is complete in all respects. An **Incomplete Application Form** in any given aspect will be **rejected** without any information. **School will not entertain any change once the form is submitted.**
9. All selections and admissions are done on the basis of the information given in the application form and the documents submitted along with it. If, at any stage, **the information is found to be incorrect/ false, the admission of the child will be cancelled**, the school reserves the right to reject any registration.
10. All photocopies of the documents and photographs submitted along with application form become the official records of the school and will not be returned under any circumstances.
11. Parents are requested to keep **checking the school website** for new updates / Information.

Kindly Note:

The Fee must be deposited within mentioned dates or else the offer of admission will be declared null and void. In such a case the child's seat will be offered to the next candidate on the waiting list. One may consider himself admitted only after payment of all fee required at the time of admission. Subsequent withdrawal, or non-attendance on the required day will mean the cancellation of the admission and no refund of any fee will be considered except for the caution money etc. if applicable.

THE SCHOLAR SCHOOL

(Under the Aegis of Human Welfare Foundation)

E - 11, Abul Fazal Enclave, Jamia Nagar, New Delhi – 110025

011-41635648, 7827356004 (Office)

thescholarschool@gmail.com , www.thescholarschool.net